



Leicester  
City Council

**WARDS AFFECTED**  
Type in Ward

**FORWARD TIMETABLE OF CONSULTATION AND MEETINGS:**  
OSMB Agenda  
OSMB

28<sup>th</sup> June 2010  
8<sup>th</sup> July 2010

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## **AMENDMENT TO RESIDENTS PARKING PERMITS RULES**

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### **Report of the Director, Regeneration, Highways and Transportation**

#### **1. Purpose of Report**

- 1.1. To make OSMB aware of the proposals to introduce a variation permitted within the Leicester (Consolidated) Traffic Regulation Order 2006 As Amended (the TRO) as stipulated in Appendix 1, "Rules relating to the issue of Parking Permits within Leicester City".

#### **2. Recommendations**

- 2.1. The attached document "Rules relating to the issue of Parking Permits within Leicester City" is approved by the Cabinet Lead Member of Regeneration and Transport, taking into account comments from the Overview and Scrutiny Management Board (OSMB).
- 2.2. Councillors authority-wide are consulted on the document
- 2.3. Public consultation takes place on the proposed variations to the TRO prior to them being effected
- 2.4. Note that under delegated powers the decision making authority is delegated to the Cabinet Lead for Highways & Transportation.

#### **3. Summary**

- 3.1. The Parking Team has reviewed the way in which residents' parking permits in Leicester are managed and administered. There are a number of initiatives being considered to help minimise bureaucracy (particularly as far as the customer/resident is concerned) in the application process, management and administration of residents' parking permits.
- 3.2. In December 2009, the then Cabinet Lead for Highways & Transportation, agreed that Leicester City Council would simplify permissions authorised within the TRO to facilitate those improvements identified by the review. To that end Appendix 1 has been prepared in conjunction with the parking team, TRO team and Legal Services. Section 8 (Appendix 2) and Schedule 2 (Appendix 3) of the TRO are also attached for reference purposes.

- 3.3. These changes will support the development of standard operating procedures for the improvement of renewals of residents' permits and visitor permits as identified by the review aimed at improving the customer service experience.

#### **4. Report**

- 4.1. The TRO does not need to be amended because it includes within it Section 8, Article 3 which states "The Council may from time to time make rules as to the issuing and use of permits and permits issued will only be valid if issued and used in accordance with those rules as specified in schedule 2 of this Order". This report introduces new rules identified within that clause.
- 4.2. The change in the issue of permits proposed will attract the following benefits:
  - 4.2.1. Puts the resident in charge of who visits them by making visitor permits available in different ways i.e., by post, in person, online (when available) and pay & display type machines (where and when available);
  - 4.2.2. In the future contractors will not need to get separate permits because the resident will be able to authorise their parking
  - 4.2.3. Reduces the need for residents to attend Council offices to obtain permits;
  - 4.2.4. Free permits for the over 60s as part of the Council's commitment to this age group
  - 4.2.5. Making permits available to landlords
- 4.3. The new permissions proposed are:
  - 4.3.1. 2hr free permits available on-line (when available) and via pay & display type machines (where available);
  - 4.3.2. Free permits to the over 60s
  - 4.3.3. Permits available to landlords
  - 4.3.4. Provides discretionary powers to the Traffic Manager to issue permits by exception as appropriate

#### **5. FINANCIAL, LEGAL AND OTHER IMPLICATIONS**

##### **5.1. Financial Implications**

The 2010/11 budgeted income from residents parking is £32k. This change is expected to have minimal impact on this figure.

*Paresh Radia, Finance, Ext 296507*

## 5.2. Legal Implications

As stated at 4.1 of the report, the Traffic Regulation Order allows the Council to make rules regarding the issue of parking permits. These new rules, if agreed, will be the new rules as to which parking permits will be issued and will be updated or amended when necessary.

An element of the new rules that the Council could be challenged on is the free permits to over 60's, as this may seem unfair to other people seeking a permit. Therefore the Council will need to be able to justify the reasoning for its decision to give free permits to the over 60's

*Jamie Guazzaroni, Legal Services, 296350*

## 5.3. Climate Change Implications

None

## 6. Other Implications

<b>OTHER IMPLICATIONS</b>	<b>YES/ NO</b>	<b>Paragraph/References Within Supporting information</b>
Equal Opportunities	N	
Policy	Y	Appendix 1
Sustainable and Environmental	N	
Crime and Disorder	N	
Human Rights Act	N	
Elderly/People on Low Income	Y	5.2, Appendix 1
Corporate Parenting	N	
Health Inequalities Impact	N	

## 7. Consultations

7.1. Councillors authority-wide to be consulted

7.2. Public Consultation

## 8. Report Author

8.1. Sangita Pattni, Team Leader (Maintenance & Systems Support), Traffic Management Section, 394106